



5055 Santa Teresa Blvd., Gilroy, CA 95020

www.gavilan.edu

(408) 848-4800

Dr. Kathleen A. Rose, Superintendent/President

GAVILAN JOINT COMMUNITY COLLEGE DISTRICT
REGULAR MEETING, BOARD OF TRUSTEES
Tuesday, February 14, 2017

CLOSED SESSION – 6:00 p.m. OPEN SESSION – 7:00 p.m.
560 Bailey Avenue, San Jose, CA 95141
Coyote Valley Site, Building E, Room 108

AMENDED MINUTES

I. CLOSED SESSION - CALL TO ORDER 6:00 p.m.

Trustee Laura Perry called the meeting to order at 6:03 p.m.

1. Roll Call

Trustees Present: Jonathan Brusco, Kent Child, Mark Dover, Walt Glines, Lois Locci, Rachel Perez, and Laura Perry

Dr. Kathleen Rose, Superintendent/President
Kathleen Moberg, Vice President, Student Services
Dr. Michele Bresso, Vice President of Academic Affairs
Eric Ramones, Director, Human Resources
Wade Ellis, Director, Business Services
Nancy Bailey, Executive Assistant to the President
Ken Wagman

2. Comments from the Public

Ken Wagman – is president of GCFA. He reported that GCFA approved the Tentative Agreement (TA) by a margin of 6 to 1. He said they are hopeful to conclude the FY17/18 negotiations in May and will work with the District's team to present opening items at the March meeting. He acknowledged the union's commitment to not go to impasse during the last negotiation cycle and stated that it was because they teach here and care about the college.

3. Recess to Closed Session

The Board recessed to closed session at 6:08 p.m.

II. OPEN SESSION 7:00 p.m.

1. Call to Order

President Laura Perry called the meeting to order at 7:14 p.m.

2. Roll Call

Trustees Present: Jonathan Brusco, Kent Child, Mark Dover, Walt Glines, Lois Locci, Laura Perry, Rachel Perez and Iris Cueto (student trustee)

Dr. Kathleen Rose, Superintendent/President
Kathleen Moberg, Vice President, Student Services

Board of Trustees: Tom Breen
Laura A. Perry, Esq.

Kent Child
Walt Glines

Mark Dover
Lois Locci, Ed.D.

Jonathan Brusco
Iris Cueto



Dr. Michele Bresso, Vice President of Academic Affairs
Wade Ellis, Director of Business Services
Dr. Arturo Rosette, Academic Senate Representative
Diane Seelie, Professional Support Staff Representative
Nancy Bailey, Executive Assistant to the President (Recorder)
Others in Attendance: Eric Ramones Veronica Martinez, Andrew Delunas, Dan Kenney, Carina Cisneros, Fran Lozano, Randy Brown, David Didenti, Jeff Gopp, Ron Hannon, Kevin Kramer, Jan Bernstein-Chargin, Eric Ramones

3. Pledge of Allegiance

The Pledge of Allegiance was led by Iris Cueto.

4. Report of any Action Taken in Closed Session

Laura Perry reported that no action was taken in closed session.

5. Approval of Agenda

MSC (K. Child/I. Cueto)

Vote:

7 Ayes: Jonathan Brusco, Kent Child, Mark Dover, Walt Glines, Lois Locci, Rachel Perez, Laura Perry, and Student Trustee Iris Cueto, advisory vote of aye to approve.

0 Noes

6. Consent Agenda

(a) Regular Meeting of the Board of Trustees minutes, January 10, 2017

(b) Personnel Actions

(c) Warrants and electronic transfers drawn on District Funds

(d) Payroll Warrants drawn on District Funds

(e) Purchase Order Ratification

(f) Ratification of Agreements

(g) Monthly Financial Report

(h) Mid Year Financial Report

(i) Measure E Bond Quarterly as of December 31, 2016

(j) Retiree Health Benefit Trust Investment Portfolio Status as of December 31, 2016

MSC (W. Glines/M. Dover)

Vote:

7 Ayes: Jonathan Brusco, Kent Child, Mark Dover, Walt Glines, Lois Locci, Rachel Perez, Laura Perry, and Student Trustee Iris Cueto, advisory vote of aye to approve.

0 Noes

7. Comments from the Public

Omar Lopez – Gavilan College student expressed his support for a board resolution aimed at supporting and committing to undocumented students. He read the Gavilan College Philosophy statement: "The college is dedicated to fulfill its mission with compassion caring and understanding and holds, in high regard, the respect and worth of all individuals." Omar Lopez said students look upon board members to make Gavilan College an institution in which individuals should not have to fear for their livelihoods. We look upon you to reinforce the ideals of education for all regardless of backgrounds.

Ken Wagman - instructor reported that Gavilan math instructors are having conversations with high school instructors to find ways to collaborate and support each other. He added that Dr. Rose's public promotion of Gavilan is reaching the high schools.

8. Recognitions

(a) Recognition of the Head Women's Volleyball Coach, 2016 Coast Conference Coach of the Year

Dean of Kinesiology and Athletics Ron Hannon reported out on the accomplishments achieved by Kevin Kramer, Head Women's Volleyball Coach and recognized the volleyball team who established and reached goals and objectives of historic proportions for Gavilan College. Ron Hannon said Kevin Kramer received his 4th Coach of the year honor in 2016 in the 10 years as the head coach. Kevin Kramer thanked Ron Hannon, the Board of Trustees, and administration for their support. He said individual accolades are only possible because of the people that surround them. Erica Chapa was presented with a special award for the Coast Conference Most Valuable Player and also 1st Team All-State Selection.

(b) Recognition of the Employees of the Month

January 2017 – Deferred until February meeting.

9. Officers' Reports

(a) Vice Presidents

Michele Bresso – said draft Chapters 1 – 6 of the Educational Master Plan are on line for review. She said the chapters include a lot of data and provide an objective view of both the strengths and issues that Gavilan faces. It is a tool that will allow the Board to envision where we need to go and also a tool for the college to help shape the future. She reported that faculty have been working on 130 pieces of curriculum that will be reviewed and moved forward. She shared a student's experience at Gavilan that helped form his decision to choose a career path in which he can give back.

Kathleen Moberg – reported that the Health Center held a healthy relationship's session with mental health counseling staff on site. Carina Cisneros organized and hosted an Allies retreat to provide services to Gavilan's DAACA students. She reported that 27 faculty and staff were involved.

Wade Ellis – reported that the first Banner payroll and the implementation was successful.

(b) College President

Kathleen Rose thanked everyone for attending the meeting at the Coyote Valley site and said this was another step in the positive direction that Gavilan is going. She said the next step is to fill the classrooms with students.

(c) Academic Senate

Academic Senate President Arturo Rosette said the Senate has some leadership challenges. He has agreed to serve as the interim president through June 1, 2017. He thanked Andrew Delunas for substituting for him at the most recent board meetings. Arturo Rosette said the senate is focusing on completing a major reorganization of the senate, rewriting their constitution and bylaws and centralizing faculty leadership. They are addressing what faculty's leadership role is and what resources are needed to complete their responsibilities.

(d) Professional Support Staff

Diane Seelie said the PSS swore in new officers in January. She said they are currently surveying their membership for negotiation openers. Diane Seelie said that getting

representatives to serve on committees and finding a location for the membership to meet have been challenges.

(e) Student Representative

Iris Cueto announced that ASGC provided 29 students with \$200 textbook scholarships. She said that elections for 2017/18 officers will take place between April 14 – 28. David Didenti is currently serving as ASGC's facilitator in lieu of a president. Iris Cueto reported that ASGC is in the process of collecting student surveys about the student center remodeling. She provided dates for activities through May and announced the names of students serving as committee representative on shared governance committees. Iris Cueto thanked everyone for all the positive changes that have been occurring on campus. She said students like the changes.

(f) Board Member Comments

Board members welcomed Dr. Michele Bresso to Gavilan College.

Walt Glines – visited the Coyote Valley site on the first day of instruction and noted some traffic and transportation concerns. He attended the Gilroy Chamber of Commerce Government Relations meeting where Dr. Rose spoke about Gavilan. He said her presentation was well received and attendees were surprised to hear what Gavilan College was doing. Walt Glines acknowledged the Women's Volleyball team and Coach Kevin Kramer for their historic accomplishments. He also noted that Board President Laura President was featured in the magazine GMH Today on her recent shark diving adventure. Lastly, Walt Glines and Michele Bresso spoke with a representative from District 2, San Jose Councilman Sergio Jimenez's office about partnering with Gavilan College.

Rachel Perez – attended the California Community College training for new trustees where it was emphasized that decisions are made collectively as a board not individually. She learned about guided pathways, student success and integrated planning. Rachel Perez attended a LULAC sponsored immigration forum in Hollister where Congressman Jimmy Panetta was the keynote speaker. She said the focus for the speakers was to diminish fears about the new immigration policies. Rachel Perez attended the AAUW meeting in which Kathleen Rose spoke about Gavilan College and the desire to bring the community back to the college. She attended the college's board orientation for new trustees also.

Kent Child – no report

Jonathan Brusco – congratulated the volleyball team. He was pleased with the Coyote Valley site. Jonathan Brusco expressed his concern over traffic issues on Hale Avenue. He reported on a City of Morgan Hill housing project near the Gavilan College wing of the Morgan Hill Community and Cultural Center which may impact the parking lot/traffic at the site. He said the board should voice an opinion on the impacts and that he had already contacted the city mayor and city manager on his personal opinion. He was surprised that the district had not been informed by the City of Morgan Hill as the college is the biggest leaseholder at the center.

Lois Locci – attended the San Benito Business Council and reported that the City of Hollister administration indicated that the financial stress of funding PERS is improving. She felt that Dr. Rose's representation of Gavilan in the community has improved Gavilan's image among the locals. She also attended the LULAC immigration forum and said that it was very well done.

Mark Dover – thanked the staff on the successful construction and opening of the Coyote Valley facility. He congratulated the volleyball program on their success.

(g) Board President

Laura Perry congratulated and thanked everyone on the opening of the Coyote Valley site. She was proud of the beautiful facility. Laura Perry stopped at the San Martin Aviation site and said students are happy with the facility. She added that signage is needed at that site to promote the program. Laura Perry and Eric Ramones attended a reception for the new president at San Jose State University, Dr. Mary Papazian. Laura Perry spoke with her about the Coyote Valley site and the opportunity to form partnerships with San Jose State.

10. Board Committee Reports

No report.

11. Information/Staff Reports

(a) Institutional Enrollment Update

Institutional Researcher Peter Wruck provided an enrollment update on stability and current enrollment status. He reviewed previous growth trends and provided FTES projections which indicate being short of the FTES goal of 200 by year end. Peter Wruck provided data on total FTES by division and by location. Trustee Glines appreciated the information provided and requested that more historical data be included to provide a broader perspective. Peter Wruck said the on line Factbook is interactive and customizable. He said the Institutional Research website is current with a variety of reports and data.

(b) Sabbatical Leave Requests

Kathleen Rose presented two faculty sabbatical requests which were ranked the top 2 out of 4 by the Professional Learning Committee.

Arturo Rosette said the ranking and selection process of sabbatical leave requests will be discussed at the Senate as faculty applicants not ranked in the top 2 are not being ranked at all. He said clarification is needed on the committee's interpretation of the board's criteria.

There was discussion on the history of sabbatical requests, the district's investment and the criteria which is institutionally based. Kathleen Rose will follow up on the topic.

(c) Title V Grant, Highlights and Progress

Title V Activity Directors Karen Warren and Doug Achterman provided an update on the past year's accomplishments and planned initiatives. The Hispanic serving institution grant is for \$2.6 million over 5 years. Karen Warren said the focus is to cultivate student engagement with the outcome of increasing student success. Some of the accomplishments include a strong civic engagement program working with 9 agencies in the community. Doug Achterman said the distance education program of the grant is developing cohorts that produce high quality distance learning courses. He said the grant offers an opportunity to continue a model system for deep instructional training for instructors after the grant. Doug Achterman said the Learning Commons tutoring models are being utilized by tutors and instructors in their courses. Karen Warren noted that they are supporting future educators by working with child development, social sciences, and student services to partner. They are also exploring and supporting guided pathways on campus.

Trustee Glines appreciated the update and learning about what they are doing with the grant work.

12. Discussion Items

(a) Resolution of Support and Commitment to Undocumented Students-Examples

Kathleen Rose said this item is on the agenda by recommendation of Trustee Perez and others for discussion so that the board can provide staff with direction on the topic of support and commitment to undocumented students. She said examples of resolutions and letters in support of undocumented students were provided in the board packet.

Rachel Perez said as the higher educational institution in the area, the board needs to show support and continued access to undocumented students so that they can achieve their educational goals. She said students will stop coming if they are afraid. She said to build a stronger community it is important to educate all students in the community.

Iris Cueto appreciated the board discussing this topic. She noted that the Chancellor's Office had released a statement of support for undocumented students but she felt students would be more comfortable hearing it from their own college. She expressed concern over the college limiting support due to political reasons.

The trustees were supportive of a resolution that expressed support but did not break laws or jeopardize federal funding to the college. The format of the resolution will include a signature line for each board member.

Arturo Rosette suggested that resolutions be drafted by ASGC and the Academic Senate either independently or jointly.

Iris Cueto said she is working with Ryan Shook to put on workshops on "Knowing your rights".

Kathleen Rose will work with staff to draft a resolution for board consideration in March.

III. ACTION ITEMS

1. New Business

(a) Ratification of GCFA Agreement

MSC (K. Child/M. Dover)

Vote:

7 Ayes: Jonathan Brusco, Kent Child, Mark Dover, Walt Glines, Lois Locci, Rachel Perez, Laura Perry, and Student Trustee Iris Cueto, advisory vote of aye to approve.

0 Noes

(b) Quarterly Financial Status Report, CCFS 311Q as of December 31, 2016

MSC (M. Dover/L. Locci)

Vote:

7 Ayes: Jonathan Brusco, Kent Child, Mark Dover, Walt Glines, Lois Locci, Rachel Perez, Laura Perry, and Student Trustee Iris Cueto, advisory vote of aye to approve.

0 Noes

(c) Emergency Response Plan

MSC (J. Brusco/I. Cueto)

Discussion: As the review time on this draft plan was short, it was understood that amendments may be forthcoming.

Vote:

7 Ayes: Jonathan Brusco, Kent Child, Mark Dover, Walt Glines, Lois Locci, Rachel Perez, Laura Perry, and Student Trustee Iris Cueto, advisory vote of aye to approve.

0 Noes

- (d) Citizens' Oversight Committee Renewal of Terms and Appointments
MSC (J. Brusco/K. Child)
Discussion: Dan Kenney was recognized in the audience as a new committee member.
Vote:
7 Ayes: Jonathan Brusco, Kent Child, Mark Dover, Walt Glines, Lois Locci, Rachel Perez, Laura Perry, and Student Trustee Iris Cueto, advisory vote of aye to approve.
0 Noes
- *(e) RESOLUTION 1018: Authorizing the District to enter into a lease with Dell Financial Services for Network Infrastructure for Gilroy, Hollister and Morgan Hill campuses
MSC (M. Dover/W. Glines)
Roll Call Vote:
7 Ayes: Jonathan Brusco, Kent Child, Mark Dover, Walt Glines, Lois Locci, Rachel Perez, Laura Perry, and Student Trustee Iris Cueto, advisory vote of aye to approve.
0 Noes
- (f) Coyote Valley Center Increment #2, Change Order #6
MSC (J. Brusco/M. Dover)
Vote:
7 Ayes: Jonathan Brusco, Kent Child, Mark Dover, Walt Glines, Lois Locci, Rachel Perez, Laura Perry, and Student Trustee Iris Cueto, advisory vote of aye to approve.
0 Noes
- (g) Project Inspector Service Agreement with Irick Inspection Services
MSC (W. Glines/J. Brusco)
Vote:
7 Ayes: Jonathan Brusco, Kent Child, Mark Dover, Walt Glines, Lois Locci, Rachel Perez, Laura Perry, and Student Trustee Iris Cueto, advisory vote of aye to approve.
0 Noes
- (h) Notice of Completion for the Gym Fire Alarm Replacement
MSC (W. Glines/K. Child)
Vote:
7 Ayes: Jonathan Brusco, Kent Child, Mark Dover, Walt Glines, Lois Locci, Rachel Perez, Laura Perry, and Student Trustee Iris Cueto, advisory vote of aye to approve.
0 Noes
- (i) Consider and Accept Bids for the Swimming Pool Renovation Project
MSC (J. Brusco/M. Dover)
Discussion: Wade Ellis reviewed that an invitation to bid on this project was extended a second time to include 20 contractors. Only two contractors submitted bids. He said the increased cost over the original estimate was due to an increase in market costs within that year and changes to the depth and width of the pool. **The change in the size of the pool will be conducive to women's water polo.**
Vote:
7 Ayes: Jonathan Brusco, Kent Child, Mark Dover, Walt Glines, Lois Locci, Rachel Perez, Laura Perry, and Student Trustee Iris Cueto, advisory vote of aye to approve.
0 Noes
- (j) Geotechnical Service Agreement with Cornerstone Earth Group

MSC (K. Child/R. Perez)

Vote:

7 Ayes: Jonathan Brusco, Kent Child, Mark Dover, Walt Glines, Lois Locci, Rachel Perez, Laura Perry, and Student Trustee Iris Cueto, advisory vote of aye to approve.

0 Noes

- (k) Laboratory of Record Service Agreement with Consolidated Engineering Laboratories
MSC (J. Brusco/M. Dover)

Vote:

7 Ayes: Jonathan Brusco, Kent Child, Mark Dover, Walt Glines, Lois Locci, Rachel Perez, Laura Perry, and Student Trustee Iris Cueto, advisory vote of aye to approve.

0 Noes

- (l) Project Inspector Service Agreement with Irick Inspections, Inc.
MSC (M. Dover/W. Glines)

Vote:

7 Ayes: Jonathan Brusco, Kent Child, Mark Dover, Walt Glines, Lois Locci, Rachel Perez, Laura Perry, and Student Trustee Iris Cueto, advisory vote of aye to approve.

0 Noes

- (m) Gavilan Gym Roof Replacement, Change Order #2
MSC (W. Glines/J. Brusco)

Vote:

7 Ayes: Jonathan Brusco, Kent Child, Mark Dover, Walt Glines, Lois Locci, Rachel Perez, Laura Perry, and Student Trustee Iris Cueto, advisory vote of aye to approve.

0 Noes

- (n) Student Center Seismic Upgrade, Change Order #1
MSC (J. Brusco/I. Cueto)

Vote:

7 Ayes: Jonathan Brusco, Kent Child, Mark Dover, Walt Glines, Lois Locci, Rachel Perez, Laura Perry, and Student Trustee Iris Cueto, advisory vote of aye to approve.

0 Noes

- (o) Gavilan College Aviation Program at the San Martin South County Airport Change Order #5

MSC (W. Glines/J. Brusco)

Vote:

7 Ayes: Jonathan Brusco, Kent Child, Mark Dover, Walt Glines, Lois Locci, Rachel Perez, Laura Perry, and Student Trustee Iris Cueto, advisory vote of aye to approve.

0 Noes

IV. CLOSING ITEMS

1. The next regularly scheduled Board meeting is March 14, 2017, Gavilan College, GECA, Multi-Purpose Building.
2. Adjournment – The meeting was adjourned at 8:57 p.m.